



## TASK LIST & RESOURCES

Click on the image beside each task for the relevant Athletics Victoria Resource!

### 1. ChildSafe Statement of Commitment

Put together a "ChildSafe Statement of Commitment" relevant to your club or organisation. This can be a simple statement outlining your intention to create and promote a safe space for children and young people with particular needs or vulnerabilities and can be displayed at your club and on your website.



### 2. Code of Conduct

Write a "Code of Conduct" document that outlines the expectations of all members and volunteers associated with your club or organisation. This should include behaviours and actions towards others. The document can be signed by Committee members and associates and can help to discourage poor behaviours and assist with promoting a safe environment and positive club culture.

### 3. Child Safe Champions

Identify and appoint appropriate "Child Safe Champions" within your club or organisation. Ideally these people will be responsible for sharing information and updates on Child Safety practices and can also be trained to manage processes like Complaint Handling and Management and Member Protection issues such as Harassment or Discrimination.



### 4. Policies Review

Review current Policies that your club or organisation has in place. Clubs should have readily available information available to members on their position around Member Protection, Privacy, Social Media usage and Photography as a starting point. Does your club have these in place? Do they need to be reviewed and updated?

### 5. Stay Up To Date

ChildSafe Champions should familiarise themselves with legislation and requirements of groups who provide services to children and vulnerable young people. They should also review the National Principles for ChildSafe Organisations to better understand further potential gaps that may exist. There are a number of fantastic resources available to assist with this.

